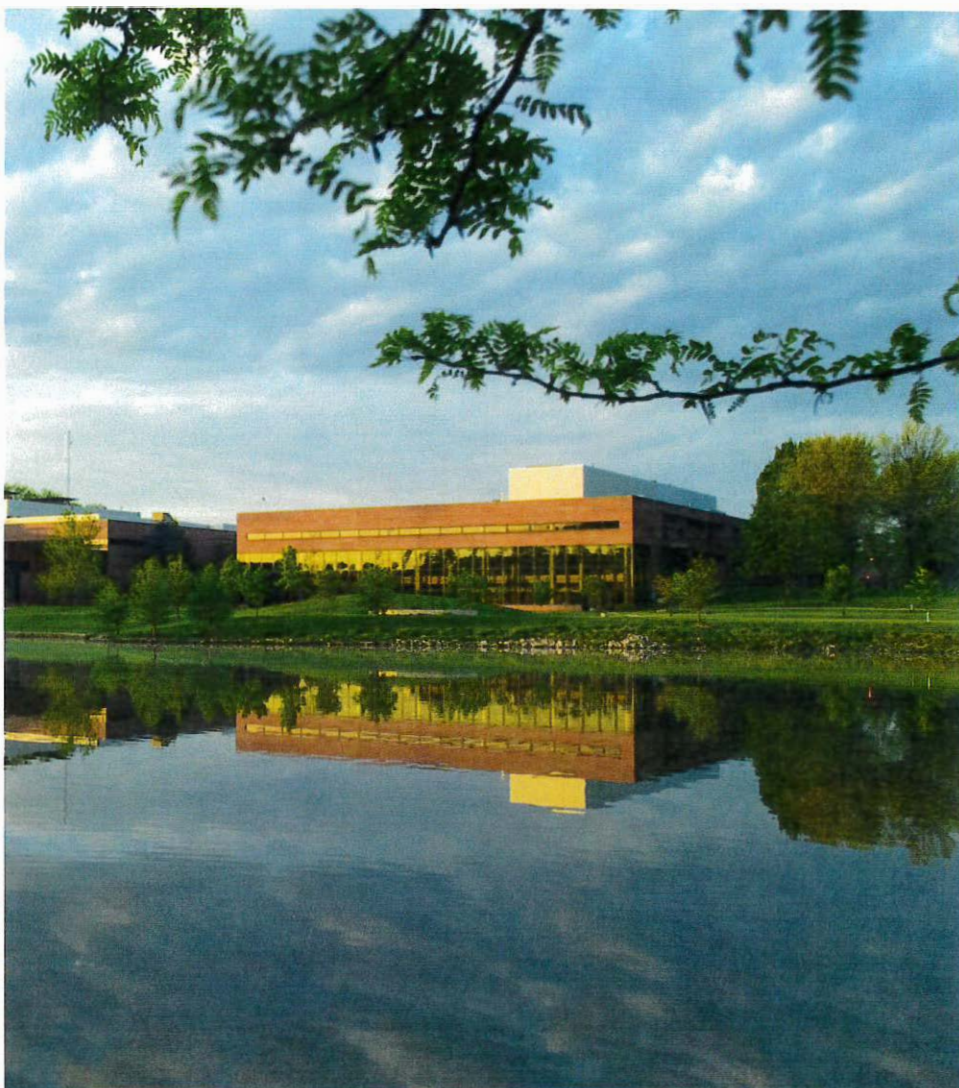


Return to Campus Guidelines

Summer 2021



Lincoln Land Community College

Lincoln Land Community College (LLCC) has implemented safety measures based on CDC and Public Health guidelines to enhance the health and safety of our faculty, staff, and students. Despite these measures, and given the nature of the COVID-19 virus, circumstances will likely arise where a faculty, staff or student will become symptomatic and/or even test positive for COVID-19. The following is a guide on measures being taken to reduce risk to students, faculty and staff and steps when exposure or positive cases arise.

COMING TO CAMPUS:

All persons coming to campus must adhere to all safety guidelines, including:

- **Maintaining social distancing whenever feasible**
 - Staying 6 feet away from others as a normal practice;
 - Eliminating contact with others, such as handshakes or embracing others;
 - Avoiding anyone who appears to be sick, or who is coughing or sneezing.
- **Wearing of a face covering indoors/outdoors**
 - Proper use of face mask or shield is REQUIRED at all times by employees on campus when around others, which includes covering of nose and mouth;
 - If the employee is fully vaccinated, the employee is not required to wear a facemask when outdoors. If not fully vaccinated, a face covering is still required outdoors if in close proximity to others.
- **Completion of health questionnaires**
 - Employees reporting to campus are required to respond to a series of health questions via the COVID-19 symptom tracker app. Contact Human Resources if you need to be set up to receive the daily notifications to complete the symptom tracker via text, email, or both;
 - If an employee gets a stop sign due to a COVID-19 related symptom, Human Resources may refer the employee to get a COVID-19 test to determine if the symptoms are COVID related.
- **Saliva-based PCR COVID-19 Testing**
 - LLCC has partnered with SHIELD Illinois to provide saliva based COVID-19 testing. These tests are free of charge and are designed to identify positive cases **prior** to the onset of symptoms (i.e. if you are symptomatic, we still do

not want you coming onto campus). While we are not requiring employees to be tested, if you are on campus you are encouraged to be tested once a week. In order to be tested, you will need to do the following:

- Register on the SHIELD IL portal account: portal.shieldillinois.com
- Use Agency Code: **bhzrx9j1-emp**

- **COVID-19 Vaccinations**

- All employees at Lincoln Land Community College are eligible to receive the COVID-19 vaccine. Vaccine appointments are now widely available. We encourage all employees to be vaccinated to protect themselves against the virus. Once fully vaccinated, please notify Human Resources that you have been fully vaccinated.

GUIDELINES FOR SUSPECTED OR POSITIVE COVID CASES

LLCC will continue to follow CDC and Illinois Department of Public Health guidelines for positive cases or cases involving exposure and/or symptomatic individuals. If you have any questions regarding your particular situation with symptoms or possible exposures, faculty and staff should contact Human Resources. Students should contact the COVID-19 Student Health Coordinator. For student situations that may impact classroom activities, those cases will continue to be managed and monitored by the COVID-19 Student Health Coordinator.