

WELCOME

Lincoln Land Community College cares about your health and the health of those around you. Due to the current conditions, we have teamed up with HealthCheck360 to increase measures to help protect you and your family.

HealthCheck360 is a wellness company devoted to overall health and wellbeing. HealthCheck360 provides you with the tools and support to ensure your safety as you and/or others are returning back to the workplace. Through their Daily Symptom Tracker, you will receive the necessary information and guidance to help limit the chances of exposure within Lincoln Land Community College.

Stay up to date with emails from the Human Resources team and be sure to check out the remainder of the packet to be better informed on the Daily Symptom Tracker.

DAILY SYMPTOM TRACKER

You will receive an email from symptom-tracking@hc360.io.

- 1. Once you receive the email, click the link provided to begin registration
- 2. Select a time and which days of the week you would like to receive reminders
 - a. You will be expected to complete the survey prior to entering your office building
- 3. Double check all information is correct and the phone number listed is text message enabled
- 4. Agree to the terms and conditions

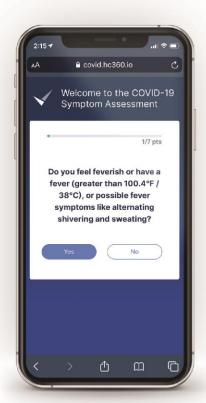
FAQ

How long will it take to complete the daily survey? The survey takes just under a minute. **What do I do after I complete the survey?** Once the daily survey is completed, you'll receive specific instructions on next steps.

Who should I contact if I have any questions or concerns? Please reach out to Nicole Ralph.

We care about your wellbeing and are committed to the health and safety of our employees and their families.

Lincoln Land Community College Human Resources



COMPLETE YOUR DAILY SURVEY

Starting June 15th, you will need to complete the daily survey prior to reporting to work each day.

HOW TO COMPLETE YOUR DAILY SURVEY

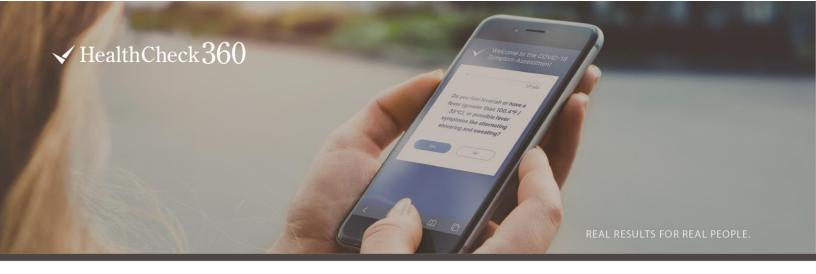
- 1. You will receive a daily notification to complete your survey
 - Upon initial registration, you will select your preferred time and preferred delivery method (text message or e-mail)
 - NOTE: your daily survey link expires after 8 hours
- 2. Answer all the survey questions
- 3. You will be shown a green 'go' sign or a red 'stop' sign
- 4. Follow the next step provided
 - If green, proceed to work
 - If red, do not proceed to work
 - A HealthCheck360 Clinician will reach out to you within 24 hours
 - Human Resources will be in contact with you
 - Contact your Primary Care Physician or Illinois
 Department of Public Health, If Appropriate

FAQ.

How long will it take to complete the daily survey? The survey takes under a minute.

What do I do after I complete the survey? Once the daily survey is completed, you'll receive specific instructions on next steps.

Who should I contact if I have any questions or concerns? Please reach out to Nicole Ralph or Kim Elder if you have any questions.



RESOURCES

There's no question that you're being faced with new challenges during the COVID-19 outbreak. At HealthCheck360, we're here to support and guide you every step of the way. Contact us today for more information.

COVID-19 RESOURCE CENTER

www.healthcheck360.com/en/covid-19/

HEALTHCHECK360 SUPPORT

P: 866.511.0360

E: support@healthcheck360.com

CDC CENTERS FOR DISEASE CONTROL & PREVENTION

P: 800.232.4636

E: https://cdc.gov/COVID19

NICOLE RALPH

P: 217-786-2342

E: Nicole.Ralph@llcc.edu

WANT MORE ON COVID-19?

Check out HealthCheck360's COVID-19 Resource Center for tips and tools on building resiliency and staying healthy, both physically and mentally during the outbreak.

CHECK IT OUT NOW WWW.HEALTHCHECK360.COM/EN/COVID-19