

Minutes

Meeting Name/Purpose: Cultural Awareness Team

Meeting Date: December 8, 2016

Facilitator: Nichole Brachear

Meeting Place: HR Conference Room

Recorder: Mary Dellert

Meeting Time: 2:00 pm

Attendees: Nicole Ralph, Terrelle Jackson, Deanna Blackwell, Lesley Frederick, Nichole Brachear, Brenda McGuire (via phone), Mary Dellert

AGENDA	WHO
Review and approve 4/16/16 meeting minutes	Team
Discuss team activities for the academic year	Team
Update on Shared Governance recommendations	Nicole Ralph
Systemic Racism workshop	Lesley Frederick

Notes

Introduction of new team members.

Reviewed and approved April meeting minutes.

Discuss team activities for the academic year

Nicole Ralph provided a brief background of the team's purpose and brought the new team members up to speed on the current activities. She explained that we are still waiting for the Shared Governance Council to provide a faculty representative. Nichole B. will invite Tricia Kujawa to the next meeting to help identify information from the recent campus surveys to provide us with an idea of the cultural climate on campus.

Update on Shared Governance recommendations

Lesley Frederick provided a brief explanation of how the Shared Governance Council process works. Nichole Brachear will check on the status of the team's recommendations submitted to Shared Governance in the Spring.

Systemic Racism Workshop

There was discussion about the recent Systemic Racism Workshop that was attended by several staff members. The workshop includes training on laying the foundation to address racism in institutions. The group agreed that if funds become available, this workshop could be a topic for a future Institutional Improvement Day.

Lesley provided information on another *Analyzing and Understanding Systemic Racism Workshop* to be held in January in Chicago. She invited any member that has not attended the workshop to go and offered funds to pay.

The next meeting will be scheduled for early February.

Meeting adjourned.

Action Items	Assigned To:	Due Date
Follow up with Shared Governance Council on recommendations and a faculty representative	Nichole Brachear	
Invite Tricia Kujawa to attend next meeting	Nicole Brachear	