



Springfield Area Arts Council
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2016 On My Own Time: Rules and Regulations (Revised 4/3/13)

What is On My Own Time?

On My Own Time is an In-House (workplace) Exhibit, followed by a City-wide Exhibit of visual arts produced by employees of local businesses, governmental agencies, medical and educational institutions on their "own time." This program of the Springfield Area Arts Council is designed to encourage and support the visual arts in the workplace and community.

- All participants must be current employees of the participating business, institution or governmental agency. Family members are not eligible. *Retirees may participate but are not eligible for juried competition.* The Springfield Area Arts Council board of directors, staff and members of their immediate families are not eligible.
- Works previously entered in On My Own Time or created prior to 2013 are not eligible. Commissioned works of art are not eligible as the emphasis of this program is for work created on your "own time." Art teachers or professional artists are requested to only enter artwork outside their designated specialty.
- The artist's fee is \$5 per artwork submitted, with a maximum of three submissions.
- The 1st Place awards from the In-House Exhibit go on to the City-wide Exhibit. It is the responsibility of the artist or coordinator to deliver that artwork to the City-wide Exhibit at the Springfield Art Association, 700 North Fourth St., on November 28. If artwork is sold prior to the City-wide Exhibit, then please be sure it still can be displayed at the City-wide Exhibit.

Visual Artwork

- Entries will be divided into twelve categories: 1) Painting, 2) Drawing, 3) Printmaking/Etching, 4) Mixed Media, 5) Fiber/Fabric/Needlework, 6) Pottery/Ceramics/Porcelain, 7) "Straight Photography," 8) Photographic or print manipulated images, 9) Jewelry, 10) Wood, 11) Glass, Metal, Stone, 12) Other – Basketry, Artificial floral arrangements, Paper
- Artwork is designated as either conceived and executed by the artist OR adapted from a pre-packaged kit or pattern (purchased or computer acquired).
- On the "Medium" line on the Entry Form, designate "original" or "adaptation."
Original: artwork conceived and executed completely by the artist
Adaptation: a design based on an identifiable source (including patterns and kits) with materials, techniques, etc. chosen by the artist
No entry should be completely made from a pre-packaged kit.
- Flat, two-dimensional artwork should be framed, with matte, glass or plexi (as necessary), and ready for hanging. Unframed artwork and photography may be displayed during the In-House Exhibit, but the artwork selected for the City-wide Exhibit MUST be framed (except where painted canvas forms the frame) and ready for hanging. Swiss clips are acceptable. On any work where "top" is not apparent, please indicate.
- Please attach the artwork identification form (inconspicuously) to each piece of artwork entered in your In-House Exhibit and leave it attached to the work, if selected, for the City-wide Exhibit.
- Artwork may be sold by the artist during the City-wide Exhibit (and the In-House Exhibit if it is permitted by the business/agency/institution). The Arts Council requests a 15% commission on any artwork sold as a result of the OMOT exhibits. Be sure to include that commission in your selling price. On the Entry Form, the sale price or NFS (not-for-sale) needs to be indicated.
- Insurance coverage of all entries is the personal responsibility of each artist.
- First place artwork will be exhibited in the City-wide Exhibit at the Springfield Art Association December 2 to December 21, 2016. Exhibit hours are 9am-5pm Monday through Friday and 10am-3pm Saturdays.
- Judges will look for originality and innovative use of materials, an exciting and quality presentation and the overall impact of each piece. By assessing each area of art by standards appropriate to the medium, judges are able to compare artwork to find the award winners from each workplace.
► **Judging will be based on a standard set for the City-wide Exhibit, not the individual workplace.** Consequently, 1st, 2nd, or 3rd Place may not be awarded in every category at the workplace.