



LEAGUE

GRANTS

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enhance

Thank you for your interest in the Lincoln Land Community College (LLCC) Foundation Grant Program. The mission of the Foundation is to raise and receive charitable gifts and provide financial support to the educational programs and services at Lincoln Land Community College.

Each year, the gifts of generous LLCC faculty and staff through the L.E.A.G.U.E. (*Leaders Establishing Annual Gifts Underwriting Education*) campaign help provide educational excellence at the college. We invite you to submit a proposal for funding for your program.

Grant Awards Guidelines

The Lincoln Land Community College Foundation will be awarding approximately \$10,000 in grant funds in 2016. The monies available for grants are a direct result of the success of the annual L.E.A.G.U.E. giving campaign.

- Formal guidelines and applications are available at www.LLCCFoundation.org or upon request.
- Proposals are reviewed by the LLCC Foundation Grant Review and Allocation Committee.
- Final recommendations are approved by the Foundation's Board of Directors.

Deadlines & Award Announcement

- **An original application is due to the LLCC Foundation no later than 5 p.m. Wednesday, December 9, 2015.** The application deadline will be strictly followed.
- Approved grants will be announced at the L.E.A.G.U.E. Campaign Kick-off Celebration on March 29, 2016, from 11:30 a.m. to 1 p.m. in the Student Union.

Eligibility

There is not a dollar limit set on proposals, however the highest average amount awarded per grant is generally \$1,500 to \$2,000. The Foundation has funded projects such as:

- Purchasing firefighting gloves for students in the Emergency Services Program,
- A 10-inch Saw Stop Contractor saw for LLCC Jacksonville Building and Trades students,

At this time, the Foundation does not fund travel or salaries.

Requirements

- Faculty applications must be signed by the submitting faculty member and the department chair.
- Administrative and staff applications must be signed by the applicant and his/her immediate supervisor.
- Applicants requesting funds for computers and/or computer hardware/software must have the request signed by the Chief Information Officer.
- Purchase requisitions must be submitted by April 29, 2016. Grant recipients will be required to submit to the LLCC Foundation Board of Directors by January 15, 2017, a written evaluation detailing the outcomes of the project.
- Applicants whose projects are funded may be asked to attend a meeting of the LLCC Foundation Board of Directors to report on their respective projects.

More information is available in the LLCC Foundation, located on the Springfield campus, level one of Menard Hall, at LLCC district sites and via the LLCC Foundation web site at www.LLCCFoundation.org, or by calling 786-2785.