

# Fall 2021 Professional Development Day

November 2, 2021

## MORNING SESSIONS

8:15 AM – 9:50 AM

### **Microsoft Excel Advanced Practices**

*Rick Schnetzler, Director, IT Support*

Menard Hall Room 2201

Pre-register Required - [Registration link](#)

Want to improve your understanding of Excel? Join us as we work through hands-on scenarios with processes such as working with pivot tables, auditing worksheets, using VLOOKUP, understanding data validation and more. Attendees should have a basic to intermediate understanding of Excel before attending this session.

### **Understanding Your SURS Benefits**

*Benefits Counselor, SURS*

[Zoom link](#)

A benefits counselor from the State Universities Retirement System (SURS) will provide a presentation via Zoom that will cover all the facets of the retirement system, including Retirement, Disability, Refunds, and Death & Survivor Benefits. This is a general overview, with information for both Tier I and Tier II participants. There will be time allotted for a Q&A session at the end of the session.

9:00 AM – 9:50 AM

### **Introduction to Canvas Studio**

*Gary Bach, Instructional Technology Specialist*

*Barry Lamb, Director, Instructional Technology Services*

*Andy Mitkos, Learning Management Systems Coordinator*

Menard Hall Room 2207

Canvas Studio is a video learning platform integrated directly into the college's Canvas system. Studio allows you and your students to record, close caption, store, and embed videos directly into multiple areas of a course such as assignments, discussions, and pages. Studio analytics allows you to easily analyze the media students are viewing, how long they are viewing, and when they stopped. Additionally, Studio has timeline comments features, as well as embedded quizzing functions. Join this session for an overview of the many great functions of Canvas Studio. *This session will be demonstrative, but participants are welcome to bring their own device.*

### **Reconnect With the Library**

*Jill Campbell, Professor, Librarian*

*Tammy Kuhn-Schnell, Dean, Library*

*Ryan Roberts, Professor, Librarian*

*Leslie Ross, Professor, Librarian*

Library

LLCC Library has been busy expanding services and that is why it is an excellent time for you to reconnect with us! Want to learn more about how you and your students can take advantage of expanded services and spaces, both physical and virtual? We will provide overviews of information literacy options, reference and research opportunities, and exciting changes to the Library's webspace and physical study spaces.

## **10:00 AM – 10:50 AM**

### **Student Success and Office Hours**

*Dean Butzow, Professor, Geography*

*Jennifer Ramm, Professor, Chemistry*

Menard Hall Room 2250

We all know that students who engage with their instructors do better academically and are more likely to have increased retention and success. So, how do you get them to engage outside of class? What can change about your “office hours” that can improve student faculty interaction. In this session we will have an open discussion about office hours and how to encourage students to attend and get the most of out your time together, whether face-to-face or virtual.

### **Flipping the Classroom: Rethinking what to cover in class and how “class-time” is used**

*Becky Miller, Assistant Professor, Psychology*

Menard Hall Room 2219

In this session I will talk about why I decided to “flip” my classroom pre-covid and why I will keep it flipped after covid. I will discuss the pros and cons of this method, strategies I use (for remote and F2F options), lessons I’ve learned, and student feedback on the change. In true flipped classroom format, you will find that reading through the first portions of the following site will help prepare you for the session: [Click Here](#).

### **Annual T-Shirt**

*Thom Whalen, Professor, Art*

*Leslie Stalter, Professor, Art*

Menard Hall Room 2204

Back by popular demand! LLCC staff and faculty can receive an original silk-screen a design when you bring a 100% cotton, dark color, (preferably black or navy) shirt to the session. This is a goodwill service offered to the entire LLCC family from the LLCC Art Faculty.

## **LUNCH AND KEYNOTE PRESENTATION**

## **11:15 AM – 12:15 PM**

### **Moving Forward with Purpose**

*Steve Gilliland*

Cass Gymnasium

More than ever, people need to rely on cooperative strength, think differently and continue MOVING FORWARD WITH PURPOSE. This relevant and timely keynote speech reflects on where we've been and the powerful potential that awaits those ready to seek and secure it.

Together we are enduring a dramatic chapter in the real-life story of access, empathy, progress and well-being. If we fail to adapt, we fail to move forward. Life is about moving on, accepting changes and looking forward to what makes you stronger and more complete.

**Box Lunch provided by Arena. Lunch available on tables in foyer of Cass Gym.**

## AFTERNOON SESSIONS

**1:10 PM – 2:00 PM**

### **Making A Life While Making a Living**

*DeerOaks Employee Assistance Program*

Live GoToWebinar

Pre-Registration Required - [Registration Link](#)

People often feel torn between work and time with the family. They feel they don't have enough 'me' time. This session will help participants identify various ways to achieve balance with personal, family and work responsibilities. The conflicting demands of work and home can create stress and zap the time and energy needed to get everything done. In this session, participants will find answers that will allow them to be more effective and more satisfied with both their home and work lives.

### **Don't Be Busy, Be More Productive**

*Donna Honold*

Menard Hall Room 2209

This session will teach skills that will help you organize your day so you can do what really matters. You will also learn how to set daily and long-term priorities so your time will be spent as efficiently and effectively as possible.

### **Kolbe A Index Assessment for Classified Staff – SESSION FULL**

*Amy Flynn*

The session will begin with a brief overview of the assessment followed by a facilitated discussion about the results, including those who want to share their results. The session will include information about understanding the results and what to do with them. Use your Kolbe A Index results to be more productive, less stressed, and unlock joy at work or with your family.

### **Active Learning Strategies: How to Implement an Escape Room in the Classroom**

*Bridgette Hudson, Instructor, Nursing*

*Amanda Peabody, Instructor, Nursing*

Menard Hall, Student Union

Active learning strategies help motivate and engage students in the classroom. Class escape room activities not only engage students with the content, but through active problem-based learning activities students are inspired to learn the lesson content in order to succeed or "escape." The presenters will present several examples of ways to implement an "Escape Room" within YOUR classroom. Join this session to learn how to add surprise, curiosity, and mystery to your courses. Participants will also have the opportunity to participate in an escape room activity and experience the thrill of "escaping".

### **Sharing Course Content: A Model of Success**

*Dr. Carmen Allen, Professor, Computer Programming*

*Julie Brennan, Assistant Professor, Computer Science*

*Linda Brown, Adjunct Faculty, Computer Science*

Menard Hall Room 2219

Join this session to learn how Full-Time & Adjunct faculty who teach CSC 105 Computer Applications have worked together to develop a single course shell for multiple sections offered each semester. The discussion will include insights into the management of shared course content, course updates, and communication tools.

### **CircleIn – Virtual Session (live)**

*Mitchell Canfield, Director of Innovative Success, CircleIn*

[Zoom Link](#)

CircleIn will share details on how their app helps students to study remotely, to collaborate with their classmates, to feel connected when studying together, and to stay productive, even while at a distance on CircleIn.

### **A Roundtable Discussion on High DFW Courses**

*Tony Rothering, Professor, Biology*

*Katie Tice, Professor, Accounting*

[Robert H. Stephens Room](#)

Enrollment Management's Progress Sub Team is currently analyzing high DFW courses to identify possible resources, policies, and interventions which could improve student success rates while maintaining high academic standards. In this interactive roundtable discussion, faculty from both high DFW courses and low DFW courses will lead the discussion. We will explore the question, what course and student characteristics are leading to high DFW rates? Are there supports the College could provide which have not been addressed? What policies and interventions have led to the success in courses with low DFW rates? Time permitting, we would also like to discuss how DFW rates are affected by offering the course in different modalities. All faculty and staff are encouraged to join in the conversation.

### **Write Outside the Box: (Re)Imagining Writing in Non-English Courses**

*Tiffany Elliott, Writing Center Specialist & Adjunct Faculty, English*

*Dr. Karen Sisk, Assistant Professor, English*

[Menard Hall Room 1174](#)

This workshop is designed specifically for non-English faculty who may be interested in the ways writing can support student learning in any discipline without necessarily creating a huge grading burden for the instructor. The facilitators will deliver a short presentation about the role and value of writing to learning and memory for students in any discipline and share some examples of non-traditional writing assignments that have been used in a wide variety of courses to help students learn course content more effectively. Following the presentation, attendees will participate in facilitated small group brainstorming sessions to identify creative, practical, and non-traditional uses for writing in the specific courses they teach.

## **2:10 PM – 3:00 PM**

### **Effective Stress Management**

*DeerOaks Employee Assistance Program*

[Live GoToWebinar](#)

Pre-Registration Required - [Registration Link](#)

Working under excessive pressure for a prolonged period of time can result in chronic stress and have a significant adverse impact on our mental and physical health. Without understanding the stress response, it can be difficult to develop healthy coping strategies to help us tackle stress in an effective way, leaving the stress hormones running riot around our minds and bodies.

### **Stop Talking About Communicating...Do It!**

*Donna Honold*

[Menard Hall Room 2209](#)

Learn to understand the importance of transferring information from one department to another, with clarity for irreproachable communication that positively impacts students, faculty and staff.

## **Community Resources**

*Dave MacDonna, Community Action Partnership*

### Trutter Center

Community Action comes out of President Lyndon B. Johnson's "War on Poverty" and from the advocacy of Dr. Martin Luther King, Jr. The Economic Opportunity Act of 1964 created the network of locally-focused agencies serving low-income populations. Learn what services are available to the low income of Sangamon County through Community Resources. Live outside the county, you will learn who to contact for the same support in other counties. Plus receive a directory of hundreds of agencies in Sangamon County and how to contact them.

## **Professional Development Day 2.0**

*Staff Open forum*

### Menard Hall Room 2207

The Human Resources Office would like to invite LLCC staff to join in a discussion on the future of Professional Development Day. At this open forum, we'd like to hear from you on what needs LLCC Staff have that might be addressed on Professional Development Day and how the day might work to best meet those needs. Come prepared with ideas and recommendations for how PDD might better meet the evolving professional development needs of staff.

## **Active Learning through Group Work: A Panel Discussion**

*Amy Chernowsky, Instructional Designer*

*Dr Claire Gordon, Professor, Communication*

*Dr. Teresa Liberati, Assistant Professor, Biology Anatomy & Physiology*

*Jennifer Ramm, Professor, Chemistry*

*Dr. Karen Sisk, Assistant Professor, English*

### Robert H. Stephens Room

Whether face-to-face or online, group work encourages active learning through collaboration and cooperation. Join us for a panel discussion as faculty members share how they are using group work as an active learning component in their online and face-to-face classes, the group work challenges and successes they've experienced, and how the use of group work promotes higher-level thinking and learning in their courses.

## **Learners in Action: Kinesthetic approaches to learning in the life sciences**

*Dr. Justin Cobb, Assistant Professor, Biology Anatomy & Physiology*

### Menard Hall Room 117A

Some concepts in the biological sciences can be difficult for students to envision, especially those that cannot be seen because they occur on the molecular level. The presenter will illustrate a selection of activities he has used in the classroom to help students better grasp difficult concepts in both general biology and anatomy and physiology. These activities entailed students acting out the roles of the components of a biological system, such as the enzymes that comprise a biochemical pathway. Since these activities were tried largely at the spur of the moment, no data was collected for assessment. However, some participating students spontaneously expressed subjective improvement in their understanding of the concepts illustrated. The presenter subjectively noted an additional benefit in that the activities provided students a break from the monotony of lecture and appeared to help refresh their attention.

## **Pear Deck for PowerPoint: Transforming a PowerPoint Presentation into an Interactive Activity**

*Angie Gum-Miller, Professor, Mathematics*

### Sangamon Hall Room 2309

This session will provide an overview of how to use the Pear Deck for PowerPoint Online add-in to add formative assessments and interactive activities into your content.

## **Strategies to Keep Quarantining Students Learning**

*Tim McKenzie, Professor, Journalism & Humanities*

*Dr. Jennie O'Malley, Professor Biology*

Menard Hall Room 2250

As the pandemic continues faculty face different challenges than last academic year. Now we are experiencing individual students who are unable to attend in-person classes due to COVID restrictions and quarantining guidelines. How to support these students and keep them on track while continuing to move all other students forward is the focus of this workshop. In this session we will discuss strategies and demonstrate practices that have proven successful in reaching in-class students in quarantine. An open discussion of ideas and methods of reaching quarantined students will be encouraged.

## **Annual T-Shirt**

*Thom Whalen, Professor, Art*

*Leslie Stalter, Professor, Art*

Menard Hall Room 2204

Back by popular demand! LLCC staff and faculty can receive an original silk-screen a design when you bring a 100% cotton, dark color, (preferably black or navy) shirt to the session. This is a goodwill service offered to the entire LLCC family from the LLCC Art Faculty.

**3:10 PM – 4:00 PM**

## **Your Relationships: You Developed Them, Now How Do You Keep Them?**

*Donna Honold*

Menard Hall Room 2209

The importance of networking and truly communicating with other departments, including tips for creating those relationship-building opportunities across departments and divisions.

## **Leveling Up Your Career: Tips from the Inside**

*Moderator: Nicole Ralph*

*Panelists: Dr. Lesley Frederick, Kyla Kruse, and Marina Wirsing*

Trutter Center

Are you looking to advance your career at LLCC, but don't know where to start or have stalled in your efforts? This session is designed to provide you with insight from those who hire here at LLCC and/or have expertise in career coaching. Session outcomes include:

- Defining what a personal brand is and how having a personal brand will aid your career goals
- Cultivating campus mentor relationships to learn more about your strengths and areas to improve
- How to appropriately assess whether your skills, abilities and career goals align with a position opening
- Identify what hiring managers are looking for when reviewing application materials
- Tips for putting yourself in the best light possible through your application materials and in an interview

## **First Generation Student: A Student Panel**

*Anne Armbruster, Director, Student Support Services*

*Sarah Scheufele, Retention Specialist*

Menard Hall Room 2207

A panel of TRIO alum, both from Lincoln Land and a four-year institution, will discuss their experiences as TRIO-eligible students. They will discuss the support they received from the program and what it meant to them. You will also have the opportunity to hear about from TRIO staff at Lincoln Land about our work with students.

## **Professional Development Day 2.0**

*Faculty Open forum*

Robert H. Stephens Room

Dr. Jason Dockter, AVP Academic Services and Becky Parton, Dean, Academic Innovation & eLearning would like to invite LLCC faculty to join in a discussion on the future of Professional Development Day. At this open forum, we'd like to hear from you on what needs LLCC Faculty have that might be addressed on Professional Development Day and how the day might work to best meet those needs. Come prepared with ideas and recommendations for how PDD might better meet the evolving professional development needs of faculty. *To help jump start our discussion please complete this [online survey](#) prior to attending the session.*

### **3:10 PM – 4:45 PM**

#### **The Coach Approach to Leadership**

*DeerOaks Employee Assistance Program*

Live GoToWebinar

Pre-Registration Required - [Registration Link](#)

Leaders must draw upon multiple skills to be successful. Many recognize the value of connecting with others using communication tools that professional coaches use to facilitate powerful conversations. Today's workforce desires a coach approach to leadership. Participants will recognize the value of integrating the coach approach communication principles into their leadership style and organizational culture to develop employees that thrive.

### **4:00 PM – 5:00 PM**

#### **Kona Ice Truck**

A Lincoln Commons

**Tuesday, November 2, 2021 – Friday, November 19, 2021**

#### **On-Demand Faculty Professional Development Day – via Canvas**

Faculty will have access to a Professional Development Day section in Canvas with a wide variety of on-demand offerings covering many teaching and learning topics. The PDD section will open on professional development day and close at the end of the day on Friday, November 19<sup>th</sup>. Please watch your Canvas dashboard for the added section.