# Enrolling into a Padlet Backpack Teacher Account at LLCC

1. If you will be transferring existing Padlets from [Padlet.com](https://padlet.com), log into [your existing Padlet account](https://padlet.com) first using the Chrome or Firefox browser. You may skip this step if you don’t have an existing Padlet account.
2. Open a **new tab** in your web browser and navigate to [LLCC’s Padlet Backpack account](https://llcc.padlet.org/) at this link ([llcc.padlet.org](https://llcc.padlet.org/)).
3. Click the the ***Log in with Microsoft*** link and enter your LLCC credentials.
4. **STOP!** By default, your account is a ***student*** account and you will have to email barry.lamb@llcc.edu to have it changed to a ***teacher*** account.
5. To verify that your account is a ***teacher*** account, click on the ***account***
icon in the upper right corner and choose ***Profile***. You should see the
word ***teacher*** under your name (see below).
6. You may now log into your ***LLCC Padlet Backpack*** account at this [link](https://llcc.padlet.org/)
([llcc.padlet.org](https://llcc.padlet.org/)) using the ***Log in with Microsoft*** option to take advantage
of the features of the ***LLCC Padlet Backpack*** ***Teacher*** Account.
7. While more information about the Padlet Backpack Teacher account will
be coming soon, below are a few highlights:
	* Unlimited Padlets
	* Create folders to organize Padlet walls
	* Bigger file uploads (files up to 250 mb)
	* Integration with Blackboard
	* Easier collaboration with other LLCC users
	* Data and analytics on your Padlets

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# Importing Existing Padlets into your LLCC Padlet Teacher Backpack Account

Once your account has been verified as a ***teacher*** account, please take the following steps to import existing Padlets from your [Padlet.com](https://padlet.com/) account.

1. If you have an existing Padlet account (from [Padlet.com](https://padlet.com/)), open a new tab or window and log into [this account](https://padlet.com/) using the Chrome or Firefox web browser
2. Go back to the web browser window where you are logged into your Padlet Backpack account at [https://llcc.padlet.org](https://llcc.padlet.org/)
3. To import existing Padlets, click on the ***account*** icon in the upper right corner and choose ***Import***.
You should see the following screen appear:
4. Check the boxes of the Padlets to import or choose ***Select All Padlets*** and click the ***Import*** button
5. Next, either choose collaborators to import or choose ***Skip*** to skip this step
6. Skip the step entitled ***Add collaborators to Lincoln Land Community College Backpack***
7. Click ***Go to Account Home*** to see the imported Padlets under the ***Made*** link.

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