**MEMORANDUM**

**TO:** All Faculty and Administrators

**FROM:** Lesley Frederick, Vice President of Student Services

**DATE:** March 18, 2019

# RE: Outstanding Graduate Nominations

An important tradition each year for Commencement is recognition of an outstanding graduation and each year, you have the opportunity to nominate candidates for recognition as the outstanding graduate.

An ad hoc committee will select the recipient(s) using the completed nomination form and the unweighted criteria listed below. Please be sure to include these criteria in your nomination.

* GPA
* Leadership
* Motivation
* Service to the college community
* Extracurricular activities
* Ability to overcome obstacles

A nomination form is attached. The list of potential graduates is available on the LincIn. **Please submit your nominations to Gailyn Draper no later than noon on March 29, 2019.** The student accorded this honor will be recognized at the Student Recognition Ceremony on Tuesday, May 7, 2019 at 6:00 pm. If you have any questions regarding this process, please call Gailyn Draper at extension 6-2213 (786-2213).

## **Outstanding Graduate**

## **Nomination Form**

**COMMENCEMENT 2019**

|  |  |
| --- | --- |
| Name of Nominee |  |

Addressing each of the criteria listed, please describe this student's qualifications and explain why you feel that he/she should be selected to receive this recognition. You may type your nomination and attach it or submit it with this form.

Criteria:

1. GPA
2. Leadership
3. Motivations
4. Service to the college community
5. Extracurricular activities
6. Ability to overcome obstacles

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| **Name of Nominator:** |  |

**Due no later than noon on Friday, March 29th to**

**Gailyn Draper in the VPSS Office (M1255).**