**

Call for Proposals: COLLEGE FOR KIDS 2015

Community Education • Lincoln Land Community College

*Please submit a separate proposal for each class.*

CFK 2015 class proposals must be received in Comm. Ed. no later than December 1, 2014.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_\_\_\_\_\_\_

Phone: Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe any previous teaching experience (subjects/ages/ employers) and/or information regarding your experience with your proposed subject: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Professional Reference: Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Our Monday through Thursday classes run 1 hour in length, with 3 offerings between 9:00 a.m. and 12:30 p.m. each day. Class offerings may be repeated each day.* **Please mark all preferred 2015 session(s) and location(s):**

►Jacksonville ISD Campus (grades 3- 5, 6-8):

\_\_\_\_\_\_ June 8-11 Grade Level(s): \_\_\_\_\_\_3rd – 5th \_\_\_\_\_\_6th – 8th

►LLCC Springfield (grades K-2, 3-5, or 6-8):

\_\_\_\_\_\_ July 6-9 Grade Level(s): \_\_\_\_\_\_K– 2nd \_\_\_\_\_\_3rd – 5th \_\_\_\_\_\_6th – 8th

\_\_\_\_\_\_ July 13-16 Grade Level(s): \_\_\_\_\_\_K– 2nd \_\_\_\_\_\_3rd – 5th \_\_\_\_\_\_6th – 8th

\_\_\_\_\_\_ July 20-23 Grade Level(s): \_\_\_\_\_\_K– 2nd \_\_\_\_\_\_3rd – 5th \_\_\_\_\_\_6th – 8th

❑ Repeated class: Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last taught in: mm/yy\_\_\_\_\_\_\_\_\_\_\_\_

❑ New Class - Proposed Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Subject: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of Class Content: *(Please write a 3-4 sentence description–****for new class/instructor only****)*

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List three class objectives. What will a student know or be able to do as a result of this class?

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Do not write in this area, for office use only: 🞎 Accept/Decline 🞎 IT Request**

**CLASS MATERIALS**

If your proposal is accepted, you will receive instructions regarding supply purchasing procedures.

All supply requests must be submitted by February 1, 2015.

Type of meeting room preferred: ❑ classroom❑ computer lab❑ other *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**IT/Resources needed** – ***please be very specific in regards to technology requests****:*

❑ dry erase board

❑ computer

❑ Internet access (advance assignment of password)

❑ projection screen

❑ other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Special instructions for students, if any (ex. clothing requirements)**

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**Actions I can do to help promote College For Kids include:**

❑ placing on my website/FB page

❑ promoting to familiar groups

❑ distributing fliers to locations

❑ other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other information important to the review of this proposal:   
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**Please return to:**

**LLCC Community Education, 5250 Shepherd Rd., Springfield, IL 62794-9256**

**or**

[**Jessica.ingold@llcc.edu**](mailto:Jessica.ingold@llcc.edu)

*Community Education’s Youth Enrichment Services is a self-sustaining program of LLCC.*

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