

L.E.A.G.U.E.

# GRANTS

ENHANCE TEACHING AND LEARNING AT LLCC

Thank you for your interest in the Lincoln Land Community College (LLCC) Foundation Grant Program. The mission of the Foundation is to raise and receive charitable gifts and provide financial support to the educational programs and services at Lincoln Land Community College.

Each year, the gifts of generous LLCC faculty and staff through the L.E.A.G.U.E. campaign help provide educational excellence at Lincoln Land Community College. We invite you to submit a proposal for funding for your program.

If you would like additional information, please call the Foundation at 786-2785. We look forward to partnering with you as we create and enhance quality programs at LLCC.

## Grant Awards

The Lincoln Land Community College Foundation will be awarding approximately \$10,000 in grant funds in 2014. The monies available for grants are a direct result of the success of the annual L.E.A.G.U.E. giving campaign.

- Formal guidelines and applications are available to all LLCC faculty and staff.
- Proposals are reviewed by the Grant Review and Allocation Committee comprised of LLCC Foundation board members, community representatives, the LLCC president (ex-officio) and the executive director of the LLCC Foundation (ex-officio). Applicants are not eligible to serve on the Grant Review and Allocation Committee.
- Final recommendations are approved by the Foundation's Board of Directors.

## Deadlines & Award Announcement

- **An original application plus five additional copies are due to the LLCC Foundation no later than 5 p.m. Tuesday, December 3, 2013.** The application deadline will be strictly followed.
- Approved grants will be announced at the L.E.A.G.U.E. Campaign Kick-off Celebration in March 25, 2014.

## Eligibility

There is not a dollar limit set on proposals. The Foundation has funded projects such as:

- Purchase and installation of an irrigation system in the Helen S. Hamilton Area
- Artists' Books to be used in conjunction with art courses
- Upgrades to the Vital Sim Mannequins

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- Fabrication tools for the welding program
- Training for faculty and staff
- Guest speaker fees  
(Note: Requesting department would be responsible for the speaker's travel expenses including hotel, airfare, meals, and other related items.)
- Resources to improve and enhance the learning environment including DVDs, microscopes, digital and video cameras, maps, printers, scanners, projectors, software and more.

**At this time, the Foundation does not fund travel or salaries.**

## Requirements

- Faculty applications must be signed by the submitting faculty member and the department chair.
- Administrative and staff applications must be signed by the applicant and his/her immediate supervisor.
- Applicants requesting funds for computers and/or computer hardware/software must have the request

authorized by the Chief Information Officer in Information and Telecommunication Systems at 786-2476. Applications requesting computer equipment will not be accepted without the appropriate signature(s).

- Grant recipients must use grant funds by the end of the fiscal year (June 30, 2014) and will be required to submit to the LLCC Foundation Board of Directors by January 15, 2015, a written evaluation detailing the outcomes of the project.
- Applicants whose projects are funded may be asked to attend a meeting of the LLCC Foundation Board of Directors to report on their respective projects.
- All awards belong to the college, not the recipient.

Applicants must **submit an original application and five additional copies to the Foundation by Tuesday, December 3, 2013.** The LLCC Foundation is located on the Springfield campus, level one of Menard Hall. Information is available in the LLCC Foundation, at LLCC district sites and via the LLCC Foundation web site at [www.LLCCFoundation.org](http://www.LLCCFoundation.org). For more information, call 786-2785.



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